E-Rate 2027 for Kansas Schools





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BTU Consultants, LLC

(Includes content from USAC Training September 2026)

October 2026

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E-Rate **2027** Agenda

8:30am – 10:15am

E-Rate News, Refresh & Updates
- Changes for 2027 and beyond
- Websites and Resources
- Your E-Rate History and Open Data

Preparing for E-Rate
- E-Rate's annual cycle and Forms
- CIPA, Cat2 Budgets, Categories
- Eligible Items & Locations

Applying for E-Rate & Competitive Process
- Forms 470, 471 – FRN Line-Item Details

BREAK

10:30am – 12:30pm

E-Rate Approval and Acceptance Process
- PIA Review, Forms 486 & Form 500
- Form 498, BEARs and Discounts
- USAC Open Data downloads
- Record Keeping and Change Control
- Appeals & Audits

Questions (and Answers)

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What's New for 2027

- **Invoice Deadline Extensions** - Request a single 120-day extension of the original invoice filing deadline from USAC if the request is made before or *within 15 days* of the original invoice filing deadline.
- **Corrected Invoices** - The FCC also provided for a one-time, 60-day grace period for applicants and service providers to submit new, corrected versions of invoices that were timely filed before the invoice filing deadline but rejected by USAC on or after the invoicing deadline.
- **Cost Allocations** - Ancillary use presumption explained in FCC 23-56 applies to all Category One (C1) services including data transmission services, wide area network services etc. If at least 90% is eligible, then no cost allocation.
- **SAM/UEI** – must update your Form 498
- **NPRM Comments** – you can influence the future

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NPRM - Potential Changes



https://www.federalregister.gov/documents/2026/08/14/2026-16590/fcc-to-review-e-rate-program-to-ensure-congresss-vision/

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NPRM Bullets

- **FCC NPRM – Changes could be coming…**
  - Whether E-Rate should still exist / be narrowed
  - Children's screen time / educational purpose
  - CIPA interpretation
  - Consultant Oversight
  - Program Administration
  - Cost Effectiveness / Competitive Bidding
- **Posted in Federal Register 08/14/26**
- **Comments due by 11/12/26**
- **Voice your concerns online at:**
  https://www.shlb.org/save-our-e-rate

Short Summary Here

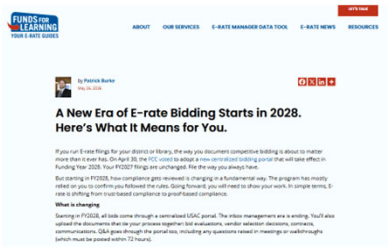
See Full NPRM Here

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What's New for 2028?



https://www.fundsforlearning.com/news/a-new-era-of-e-rate-bidding-starts-in-2028-heres-what-it-means-for-you/

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Handouts for today…available on KSDE Website

- Copy of this presentation (.ppt)
- E-Rate Binder set of folders (Windows)
- E-Rate Project Tracking Template & Example (.xls)
- Draft Eligible Services FY2024 (.pdf)
- Form 470 Item 13 requirements (.docx)
- Form 470 Response Log Template & Example (.xls)
- Sample Bid Evaluation (.xls)
- Sample RFPs (new) (.docx and .xls)
- Asset Inventory USAC Sample (.pdf)
- SLD EPC Getting Started Guide (.pdf)
- Sample E-Rate Contract 2024 (.docx)

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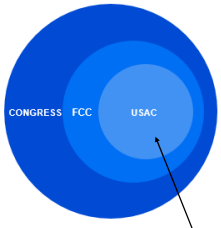
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KSDE E-Rate Website

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Overview

WHO MAKES THE RULES?



- Congress wrote the Telecommunications Act of 1996, which directed the Federal Communications Commission (FCC) to establish the E-rate Program and other programs.
- The FCC issues orders that set rules and policies for the program and gives direction to the Universal Service Administrative Company (USAC) through orders.
- USAC is responsible for the day-to-day administration of the E-rate Program.

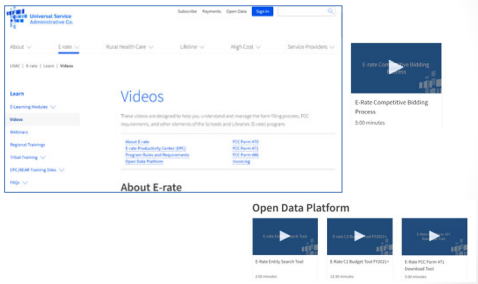
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SLD – Schools and Libraries Division is one (of four) divisions within USAC

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E-Rate **2027** – USAC Online Training Series



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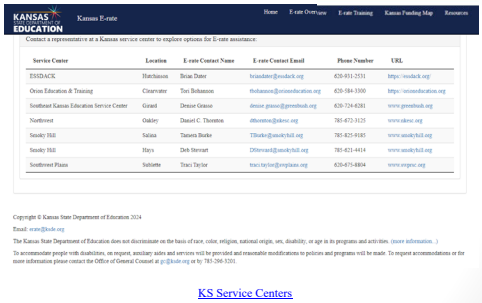
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Trainings - Universal Service Administrative Company

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E-Rate **2027** – KS Resources




KANSAS EDUCATION Kansas E-rate

Home E-rate Overview E-rate Training Kansas Funding Map Resources

Contact a representative at a Kansas service center to explore options for E-rate assistance.

Service Center	Location	E-rate Contact Name	E-rate Contact Email	Phone Number	URL
ESSDACK	Hutchinson	Brian Dater	briandater@essdack.org	620-931-2531	https://essdack.org/
Orion Education & Training	Clearwater	Tori Bohannon	tbohannon@orioneducation.org	620-584-3300	https://orioneducation.org
Southeast Kansas Education Service Center	Girard	Denise Grasso	denise.grasso@greenbush.org	620-724-6281	www.greenbush.org
Northwest	Oakley	Daniel C. Thornton	dthornton@nkesc.org	785-672-3125	www.nkesc.org
Smoky Hill	Salina	Tamera Burke	TBurke@smokyhill.org	785-825-9185	www.smokyhill.org
Smoky Hill	Hays	Deb Stewart	DStewart@smokyhill.org	785-621-4414	www.smokyhill.org
Southwest Plains	Sublette	Traci Taylor	traci.taylor@swplains.org	620-675-8804	www.swpesc.org

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Email: erate@ksde.org

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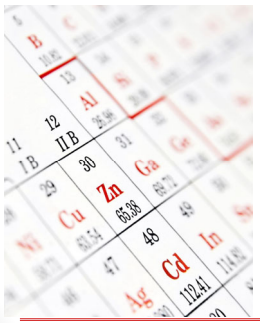
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First Some Buzzwords…



- BEN – Billed Entity Number - A unique number assigned by USAC to each billed entity (school, library, or consortium) that pays for services.
- FRN – Funding Request Number - A unique number that USAC assigns to each funding request in an FCC Form 471.
- FY – Funding Year – see next slide
- NIF – Non-Instructional Facility - A school building without classrooms or a library building without public areas.
- SPIN – Service Provider ID Number - A unique number that USAC assigns to each service provider once that service provider has submitted the FCC Form 498 to USAC.

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Funding Year

. A Funding Year (FY) starts on July 1 and ends the following June 30.
  . FY2026 started on July 1, 2026 and ends on June 30, 2027.
  . FY2027 starts on July 1, 2027 and ends on June 30, 2028.
· Delivery and installation of services
  · Recurring services (e.g., monthly internet access) must be delivered during the funding year.
  · Non-recurring services (e.g., equipment installations) can generally be installed through September 30 following the close of the funding year.
    . The September 30 deadline can sometimes be extended, either automatically or by request.
    . Delivery and installation can sometimes start before the funding year (i.e., before July 1).

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Know Your Role

Applicants

- Register in the E-rate Productivity Center (EPC)
- File FCC Form 470 and attach RFP documents
- Evaluate bids and select the winning service provider, using price of the eligible products and services as the primary factor in your selection process.
- File FCC Form 471 during the application window
- Respond to inquiries from PIA
- File FCC Form 486
- File FCC Form 498 and file FCC Form 472 (BEAR) if applicable
- Document your compliance with FCC rules on an on-going basis.
- Retain documentation for at least ten years from last date of service delivery.

Today

Mar 2027

Oct 2027

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Fair and Open Competition:

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Open and Fair Guidelines

- All applicants must comply with all E-Rate, state, and local procurement requirements.
- Applicants cannot have a relationship with service providers that would unfairly influence the outcome of the competitive bidding process.
- Applicants cannot give anyone inside competitive information.
- Applicants cannot have ownership interest in the company of a service provider's which is competing for services.
- Applicants **must** describe the desired products and services with sufficient specificity to enable interested parties to bid.
- Applicants cannot receive gifts or donations from service providers that violate or seek to circumvent FCC rules.
- Applicants **are not** required to show "proof" of E-Rate participation or share their bid evaluation information with any service provider.

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E-Rate Process – (E-Rate in the fewest hours / year)

- Begin every new funding year with …
  - E-Rate 20xx Folder
    - E-Rate Project Tracking spreadsheet
    - E-Rate Binder
- Document all activity as the funding year unfolds
- Draft & revise in Excel – cut & paste into EPC
- Schedule tasks vs respond to deadlines
- You will be working on 2 or 3 folders (years) at once

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Applicant Forms and Important Dates Reminder

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Competitive Bidding	Apply for Discounts	Start Services	Invoice USAC
FY2024: July 2023 - February 28, 2024	**FY2024:** January 17, 2024 - March 27, 2024	**FY2024:** July 1, 2024 - June 30, 2025	**Recurring Services** **FY2024:** July 2024 – October 2025 **FY2025:** July 2025 – October 2026 **FY2026:** July 2026 – October 2027
FY2025: July 2024 - February 26, 2025	**FY2025:** January 15, 2025 - March 26, 2025	**FY2025:** July 1, 2025 - June 30, 2026	**Non-recurring Services** **FY2024:** July 2024 – January 2026 **FY2025:** July 2025 – January 2027 **FY2026:** July 2026 – January 2028
FY2026: July 2025 - February 2026*	**FY2026:** January 2026 - March 2026*	**FY2026:** July 1, 2026 - June 30, 2027	

470 **471** **486** **472** (BEAR) OR **474** (SPI)

* Date ranges shown reflect a typical timeline but are subject to change.*

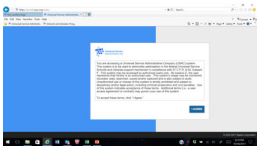
FY2027	FY2027	FY2027
July 2026 – February 2027	January 2027 – March 2027	July 1, 2027 – June 30, 2028

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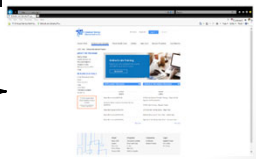
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EPC Portal vs SLD (USAC) Website



- Login Required
- Contains all info for YOUR school or district
- All Forms filed here



- NO Login Required
- Public website
- Contains info on E-Rate Program
- OPEN Data is here
- No Forms filed here

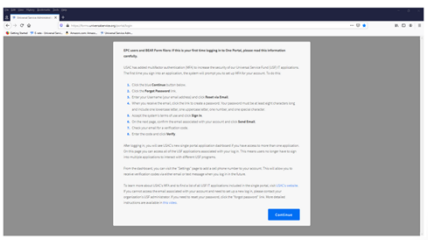
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One Portal – first time login

https://forms.universalservice.org/portal/login



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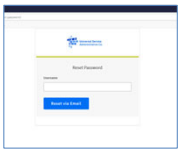
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One Portal – first time login

- Just click on 'Forgot password'





- Enter EPC Username (email address)
- Click on 'Reset Via Email'
- Message will display saying to check your email and follow instructions to get back to login screen

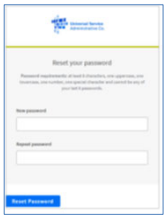
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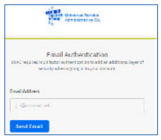
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One Portal – first time login

- Enter new password and verify
  - At least 8 characters
  - Upper and lower case
  - At least 1 special character
  - Cannot match any of your recent passwords





- Verify your email address and click 'Send Email'

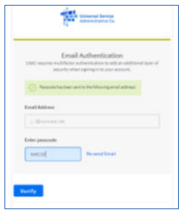
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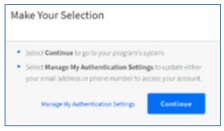
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One Portal – first time login

- Check your email for 6 digit passcode
- Enter passcode and click Verify





- Continue to EPC or
- You can setup phone as alternate device

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E-Rate Productivity Center – Next Steps

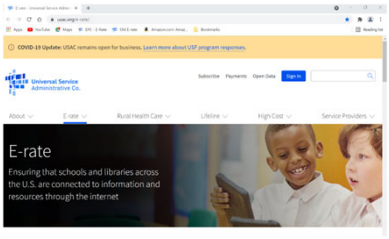
- Logon to confirm your identity as Administrator
- Add users and/or consultants
- Grant rights
  - Full or Partial for Forms 470, 471, 486 etc.
  - School Official or General Financial Contact for 498
- Check all existing entities for correctness (don't forget NIFs)
- Update your Enrollment / NSLP data – your Cat2 budget depends only on your enrollment. Your total budget for the next 5 years will be set when you submit your first Form 471 for Category 2 items.

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SLD Website



http://www.usac.org/sl/

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GETTING READY TO APPLY



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E-Rate Annual Cycle - 7/1/xx through 6/30/xx

Verify Portal Information	*NOW*
Plan & File Form 470 *Assess Technology Needs / Budgets* *Gather Discount Information*	*Oct - Nov*
Develop Competitive RFPs (if required)	*Nov - Dec*
Advertise *Vendor Conference(s)* *Vendor Responses Received*	
System / Vendor Selection *Board Approvals* *Contract Negotiation*	*Dec - Jan*
Final Contracts Signed	*Jan*
Forms Submission to SLD (Form 471)	*Feb/Mar 2027*
Implementation (Form 486 / 500 / 472)	*July – June*

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E-Rate Process – Case Study

- "Interview yourself" to fill in the blanks in Project Tracking Spreadsheet
  - What fields need to be changed and what fields stay the same from last year to this?
  - What services are under multi-year contract and do not need a Form 470?
  - What new services are needed and what existing services can go away?
- Build your annual calendar from today through 471 filing

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E-Rate Program Rules – Basic Requirements

- Focus on delivery of Broadband and WiFi
- Competitive Process – requests must be posted for 28 calendar (not business) days
- All funds must be used for
  - eligible goods and services
  - installed at eligible facilities
  - provided by eligible service providers
- **All records must be kept for 10 YEARS – from the last activity on the application!!!**

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You may need CIPA compliance for E-Rate

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CIPA

Children's Internet Protection Act (CIPA)

- School and library authorities must certify that they are enforcing a policy of Internet safety that includes measures to block or filter Internet access for both minors and adults to certain visual depictions.
- CIPA compliance is required for:
  - **Category One** – Internet access, and
  - **Category Two** – internal connections, managed internal broadband services, and basic maintenance of internal connections

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CIPA Requirements

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CIPA

CIPA requirements:

1. **Internet Safety Policy**
   - Internet safety policy (For schools, the policy must also include monitoring the online activities of minors.)
2. **Technology Protection Measure**
   - A technology protection measure is a specific technology that blocks or filters Internet access.
3. **Public Notice and Hearing or Meeting**
   - Publish a public notice and hold at least one public hearing or meeting to address a proposed technology protection measure and Internet safety policy.

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CIPA Requirements

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CIPA: Public Notice and Hearing or Meeting

- You must provide **public notice** and hold at least **one public hearing or meeting** to address the internet safety policy.
- For private schools, public notice means notice to your constituent group.
- Additional meetings are not necessary – even if the policy is amended – unless those meetings are required by state or local rules or the policy itself.



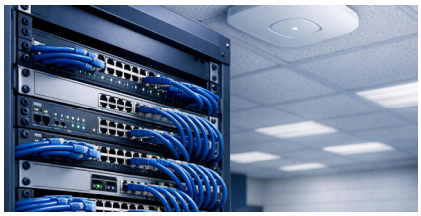
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ELIGIBLE GOODS

AND SERVICES



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Eligible Services List (ESL) 2027

Draft Eligible Services List 2027 - Watch out MIBS

PUBLIC NOTICE

Federal Communications Commission
45 L Street NE
Washington, DC 20554

News Media Information 202-418-0500
Internet: www.fcc.gov

DA 26-647
Released: June 30, 2026

WIRELINE COMPETITION BUREAU SEEKS COMMENT ON PROPOSED ELIGIBLE SERVICES LIST FOR THE E-RATE PROGRAM

WC Docket No. 13-184

Comment Date: July 30, 2026
Reply Comment Date: August 14, 2026

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E-Rate Eligibility - What's Covered

- **Category 1 – no budget limit – technology neutral**
  - Data Transmission (WAN Services)
  - Internet Access – *no longer includes School Bus WiFi or offsite Hotspots*
- **Category 2 - $201.57/student FY2026-2030**
  - Internal Broadband and WiFi - LAN/WAN wired and wireless components including cabling, switches, routers, racks, UPS. Includes installation and maintenance on all eligible items (no servers). Includes licenses and operating system software.
  - Basic Maintenance – break/fix - only for work actually performed
  - MIBS - Managed LAN and Wi-Fi (includes equipment and management; does not have to come from same supplier; owned or leased is OK)

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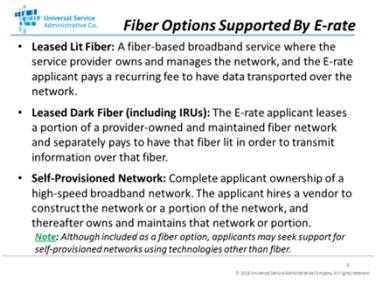
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What's Not Covered - same as forever

- Servers, Voice and Video equipment
- Computers, Telephone instruments, Video Cameras
- Power infrastructure
- Physical security or construction
- Application Software
- Internet Content
- Consulting Services, Training, Personnel Costs

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Eligible Fiber Services 2027 – Cat1



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Fiber Options Supported By E-rate

- **Leased Lit Fiber:** A fiber-based broadband service where the service provider owns and manages the network, and the E-rate applicant pays a recurring fee to have data transported over the network.
- **Leased Dark Fiber (including IRUs):** The E-rate applicant leases a portion of a provider-owned and maintained fiber network and separately pays to have that fiber lit in order to transmit information over that fiber.
- **Self-Provisioned Network:** Complete applicant ownership of a high-speed broadband network. The applicant hires a vendor to construct the network or a portion of the network, and thereafter owns and maintains that network or portion.

Note: Although included as a fiber option, applicants may seek support for self-provisioned networks using technologies other than fiber.

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Eligible Services 2027 – Cat1

- Category 1 – Dark Fiber Clarifications
  - Modulating electronics and equipment necessary to "light" the dark fiber are now eligible as Category 1 funds
  - Special construction charges for dark fiber may include the costs of installing fiber from the service provider's existing network all the way into the applicant's building
  - There are many technical requirements for 470/RFP if seeking "self-provisioned fiber"
  - FORM 470 and RFP CANNOT STATE A PREFERENCE FOR ANY SPECIFIC TECHNOLOGY if asking for dark or self-provisioned

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Eligible Services 2027 – Cat2

- Category 2 – Internal Connections and Maintenance
  - Internal Connections
    - *Cabling, switches, access points, UPS's…can also include installation, initial configuration and operator training*
  - Basic Maintenance of Internal Connections – no changes
    - *Break-fix materials and labor to repair any eligible device – usually filed based on estimates and equipment inventory. Cannot include Network Monitoring*
  - Managed Internal Broadband Services – *no changes ?*
    - *Outsourced operations and management of your network. Equipment can be owned by district or vendor. Usually fixed fee – monthly or annual. May include Network Monitoring*
    - *Can be in addition to normal BMIC services*
    - *Many new vendors are catering to this market (Wyebot, SecureDesigns…)*

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ELIGIBLE LOCATIONS



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E-Rate Eligible Locations – only four types of entities exist

- Parent – usually a district
- Child – usually a school (entity sub-types)
- Annex – usually part of a school
- NIF - Non-Instructional Facility

SCHOOLS:
- Administrative buildings
- School bus barns and garages
- Cafeteria offices
- Facilities associated with athletic activities

LIBRARIES:
- Administrative buildings
- Bookmobile garages
- Interlibrary loan facilities
- Library technology centers

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E-Rate Eligible Locations – Category 2

- Category 2 services for administrative sites (NIFs) are NOT eligible unless those services are "essential for the effective transport of information to a classroom or library".

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E-Rate Eligible Locations – update your list

- What locations (entities) are you responsible for ?
- Update all Entity Information in EPC
  - School Names, addresses…
  - Enrollment and Free & Reduced
  - Part time Students are no longer allowed
- What is this year's C2 budget for the district ?
- What is this year's discount rate?
- If necessary use 'One Number' total for Enrollment *(enter at bottom of home page under Cat2 Budget)*
- Add all information to EPC and Project Spreadsheet

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Category Two Budget for 2027

- Every Billed Entity will have a Cat2 Budget of $201.57/student for the period from2026-2030
- The Funding Floor (per school minimum) is $30,175
- C2 budget is determined when the first C2 Form 471 is certified. ***It will not change for the period.***
- Total Cat2 Budget will be ***managed by district*** not by individual school
- Budget is PRE-DISCOUNT. Ex: with 1000 students and a 50% discount your budget is $201,570.00 and the discount you receive is $ 100,785.00.

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E-Rate Category 2 for 2027

Entity Name	Entity Number	Physical Address	Physical City	User-Entered Urban/Rural Status	Full Time K-12	Full Time Prek-12	Number of NSLP Students	y Eligibility Program (CEP)
Lincoln Trail Elem School	72264	102 E State St	Mahomet	Rural	789	789	188	No
Mahomet-Seymour High School	72263	302 W State St	Mahomet	Rural	1014	1014	228	No
Mahomet-Seymour Jr High School	72265	201 W State St	Mahomet	Rural	790	790	180	No
Middletown Prairie Elementary	72266	101 N Division St	Mahomet	Rural	740	818	184	No
~~Sangamon Elementary School~~	~~72267~~	~~601 W Main St~~	~~Mahomet~~	~~Rural~~	~~0~~	~~0~~	~~0~~	~~No~~
				Enrollment	**3333**	3411	780	
				Discount	**60%**			
Mahomet Transportation	16023154	101 North Division	Mahomet					No
Mahomet-Seymour Admin Building	16030543	101 North Divison	Mahomet					No
Cat2 Budget 2026-2030 @ $201.57	**$ 687,565**							
Approved 2026 - Remaining 2027	$ 332,798	$ 354,767						
Approved 2027 - Remaining 2028	$ -							
Approved 2028 - Remaining 2029	$ -							
Approved 2029 - Remaining 2030	$ -							
Approved 2030	**$ -**							

Keep track of Cat2 funds used to know what's available. You can use a Form 500 to return unused funds for re-use in coming year.

EPC will show your original and current Cat2 Budget

Project Tracking Spreadsheet

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DISCOUNTS



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E-Rate Discounts – No changes for schools

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Discount Matrix

Income *Measured by percentage of students eligible for NSLP*	Urban Status Discount Rate	Rural Status Discount Rate
Less than 1%	20%	25%
1% to 19%	40%	50%
20% to 34%	50%	60%
35% to 49%	60%	70%
50% to 74 %	80%	80%
75% to 100%	90% for C1, 85% for C2	
	Tribal Libraries: FY23 and earlier: 90% for C1, 85% for C2 FY24 and later: 90% C1 & C2	

- National School Lunch Program (NSLP), Category One (C1) Services, Category Two (C2) Services
- The maximum discount rate for FY2024 and later C2 equipment and services was increased by the FCC in FCC 23-56 from 85% to 90% for tribal libraries with NSLP percentages between 75-100%

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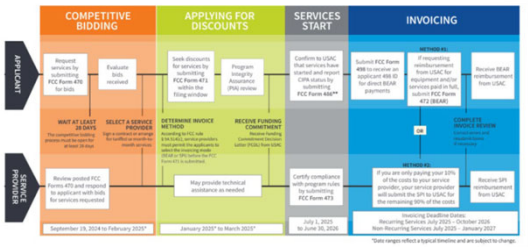
Calculating Discounts - two variables

- The percentage of students eligible for the National School Lunch Program (NSLP) or an equivalent measure of poverty
- The urban or rural status of the county or census tract in which the school or library building is located
- Find both at http://e-rateks.ksde.org/resources.aspx

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Applying for E-Rate Form 470



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E-Rate Form 470 – What's it for?

- Filing Form 470 opens a competitive bidding process
  - can also issue a Request for Proposals (RFP)
- RFP is not required under FCC rules
- Form 470 'smart' menus
  - Your selections determine your next questions
  - Drop down menus that prevent errors and omissions
  - You can always backup and start over
  - Remember the difference between Internet and WAN

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E-Rate Form 470 – Gotcha's

- You must wait at least 28 days from the submission date before signing a contract for services – this is the ACD
- If you are under a multi-year contract from a previous year, you do not need to file a Form 470 every year
- If you are under Month-Month or Tariff rates, you must file a Form 470 every year
- Include willingness to accept multi-year contracts and any restrictions on them
- Must include any pass/fail requirements!!
- If you include Basic Maintenance on your 470 you must include it on your RFP ***(RFP and Form 470 specs must match)***

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E-Rate Form 470 – Gotcha's

Competitive Bidding Tip

When unsure whether a service falls under one of two service types, you are allowed to request bids for **both** service types.

For example, if you are unsure whether a service falls under Internal Connections or Basic Maintenance of Internal Connections, you have the option to seek bids for both.



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E-Rate Form 470 – 28 Day Rule

28-Day Waiting Period Review and Reminders

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Applicants must wait at least 28 days after certifying their FCC Form 470 before selecting a service provider, executing any contracts for contracted services, or signing and submitting an FCC Form 471. **The allowable contract date (ACD) is the earliest date on which an applicant can select a service provider by entering into a contract. See your Receipt Notification Letter for the specific ACD for your FCC Form 470.**

Your state or local procurement regulations may require a longer waiting period or impose additional requirements.

Frequently Asked Questions (FAQs) on the 28-day waiting period:

- **When does the waiting period start?** *The day you certify your FCC Form 470 is day 1. For example, if you certify the FCC Form 470 on 1/1/2025, you may select a service provider on or after the 29th of the month. If you make changes after certifying the FCC Form 470, you may be required to restart the 28-day waiting period.*
- **Do weekends count as a part of the 28 days?** *Yes, the minimum 28-day period is based on calendar days.*
- **When can you select a vendor?** *After the 28-day waiting period (unless your FCC Form 470 lists a later bid deadline.)*
- **When's the last day you can select a vendor?** *You must select the most cost-effective service offering before you submit the FCC Form 472.*
- **When can you stop receiving bids?** *You may set a bid deadline and include it to your narrative or RFP. This deadline must be at least 28 days after certifying your FCC Form 470 or longer depending on state rules. If you* ***do not add a deadline to your narrative or RFP****, you must accept bids up until you evaluate bids and make a vendor selection. These deadlines should be memorialized in your records.*

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E-Rate Form 470 – 28 Day Rule

Allowable Contract Date Infographic

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Sample Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			Date of 470 Upload (Day 1)	2 Day 2	3 Day 3	4 Day 4
5 Day 5	6 Day 6	7 Day 7	8 Day 8	9 Day 9	10 Day 10	11 Day 11
12 Day 12	13 Day 13	14 Day 14	15 Day 15	16 Day 16	17 Day 17	18 Day 18
19 Day 19	20 Day 20	21 Day 21	22 Day 22	23 Day 23	24 Day 24	25 Day 25
26 Day 26	27 Day 27	28 Allowable Contract Date (Day 28)		30		

"This is the earliest you can select a vendor."
"You can wait up until you certify FCC Form 471 to select a vendor."

Remember

If the 470 narrative or RFP does not include a bid submission deadline

then applicants are **required** to accept all bids up until they conduct their bid evaluation.

* This may vary based on state and local procurement rules.
* You must select a vendor before the filing window closes.

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E-Rate Form 470

Competitive Bidding Requirements: Imposing Restrictions

- You cannot list specific make and model of products or services sought without also allowing equivalent products and/or services to be bid.
  - "XYZ manufacturer's router model 345J or equivalent"
- Bidder disqualification criteria must be spelled out in FCC Form 470 and/or RFP and be available to all potential bidders.
- EPC will automatically add the "or equivalent" language for you in the FCC Form 470, but remember to double check the language in your RFP, if you are issuing one, to include the words "or equivalent."
- If you have bid disqualification factors, you must list them in your FCC Form 470.

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E-Rate Form 470 – specify a cutoff date!

- Consider adding "State or Local Procurement Requirements" to protect yourself…
  - Responses must be received via email only to email@myschool.org.
  - Responses must include detailed pricing and descriptions.
  - ***Responses must be rec'd ON OR BEFORE the Allowable Contract Date.***
  - Vendor must agree to SLD (SPI) invoicing.
  - Multi-year contracts and voluntary extensions accepted.
  - Vendor is aware of and agrees to follow SLD guidelines on Lowest Comparable Price.
  - SPAM and/or robotic responses will not be considered valid bid responses and will be disqualified from consideration.
  - Failure to comply with any of the items above may be grounds for disqualification.

Form 470 Item 13 Requirements

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E-Rate Process

- Draft 470 descriptions into Project Tracking Spreadsheet
- Put in enough detail to allow a fair bid based on 470 specifications alone or…
- Put in a reference to an RFP
  - Can be a one-page description
  - Can be a formal RFP document
  - You must upload a copy

Sample RFP#1 Sample RFP#2 Sample RFP#3 Sample RFP#4

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E-Rate Form 470 - Reminder

Reminder – Features available on Form 470

- Ability to upload RFP documents after certification
  - Will ask you if this is a "Substantial Change" and automatically reset the Allowable Contract Date
  - Could be easier to just cancel and re-issue a new Form 470
- Ability to cancel Form 470 and view canceled forms

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E-Rate Form 470

FCC Form 470 - Funding Year 2027

Basic Information | Service Requests | Technical Contact Information | Procurement Information | FCC Form 470 Review | Certifications & Signature

› FCC Notice Required By The Paperwork Reduction Act (OMB Control Number: 3060-0806)

› Billed Entity Information

School District 10767
1 Main Street
Rockville, MD 20850
(512) 345-6789
school_dist_10767@mailinator.com

Billed Entity Number: 9953
FCC Registration Number: 0123456789

Application Nickname

Please enter an application nickname here. *

DISCARD FORM | SAVE & SHARE | SAVE & CONTINUE

Form 470

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E-Rate Project Tracking Spreadsheet

471 # A##		Cat	Description	2025 FRN	2026 FRN	Vendor	SPIN	Total Pre-Discounted Amount	% Disc	Total E-Rate Funding	Total District Funding	2026 Notes
1.1	471B	Internet	Dedicated Internet	2599004312		CRBN LLC	143036797	$ 13,636.56	60%	$ 8,181.94	$ 5,454.62	Needs new 470
1.2		Internet	Data Transmission	2599004317		CRBN LLC	143036797	$ 9,000.00	60%	$ 5,400.00	$ 3,600.00	No 470 for 2026- Contract through 06-30-28
1.3	471B	Hotspot Usage	Hotspot Usage	2599021291		CDW-G	143005588	$ 3,708.00	60%	$ 2,224.80	$ 1,483.20	??
			Total Cat1					$ 26,344.56		$ 15,806.74	$ 10,537.82	
1-Feb	471B	Int Conns					143005588	$ -	60%	$ -	$ -	
			Total Cat2					$ -		$ -	$ -	
			Total This Year					$ 26,344.56		$ 15,806.74	$ 10,537.82	

Project Tracking Example 2027

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What's Next…

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Next Steps After The 28-Day Waiting Period

1. **Choose your service provider(s)** — Notify the winning service provider(s)
2. **Sign a contract or legally binding agreement** — On or after the Allowable Contract Date (ACD)
3. **File the next form (FCC Form 471)** — Wait for the filing window to open

- The **Allowable Contract Date** occurs at the end of the 28-day waiting period. This is the earliest date on which an applicant can select a service provider and sign a contract for services or enter into an arrangement for tariffed or month-to-month services with a service provider.

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Issues in Competitive Bidding

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What If You Receive No Bids?

- If applicants receive no bids or only one bid, they can:
  - Proactively solicit bids after waiting the 28 days.
  - Ask their current provider to submit a bid.
  - Accept the one bid, if it is cost effective.
- Be sure to create a memo for your E-Rate files to document the situation.



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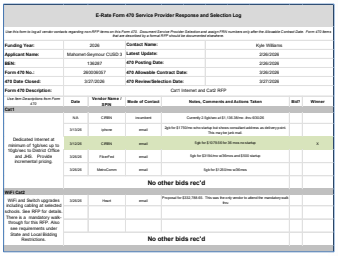
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Vendor Selection – if there's not a formal RFP

- You must document and retain your vendor selection process
- Use this template or one of your own to record Form 470 responses from vendors
- Keep logs of all vendor emails
- Can also use for bid evaluations



E-Rate Form 470 Service Provider Response and Selection Log

Funding Year:	2026	Contact Name:	Kyle Williams
Applicant Name:	Mahomet-Seymour CUSD 3	Latest Update:	2/26/2026
BEN:	136287	470 Posting Date:	2/26/2026
Form 470 No.:	26030650	470 Allowable Contract Date:	3/26/2026
470 Date Closed:	3/27/2026	470 Review/Selection Date:	3/27/2026
Form 470 Description:	Cat1 Internet and Cat2 RFP		

Line Item Descriptions from Form 470	Date	Vendor Name / RFP#	Mode of Contact	Notes, Comments and Actions Taken	Bid?	Winner
Cat1						
Dedicated internet at minimum of 1gb/sec up to 10gb/sec to District Office and JHS. Private fiber/wireless preferred pricing	N/A	CIBRA	incumbent	Currently 2-1gb/sec and 2-10G 36Mbps thru 8/26/26		
	3/13/26	Iphone	email	2gb for $1750/mo w/no startup but shows excluded address as delivery point. This may be junk mail.		
	3/12/26	CIBRA	email	2gb for $1575.00 for 36 mos no startup		X
	3/26/26	FiberFed	email	2gb for $2100/mo w/36mos and $500 startup		
	3/26/26	MetroComm	email	2gb for $1,350/mo w/36mos		
				No other bids rec'd		
WiFi Cat2						
WiFi and Switch upgrades including cabling at selected schools. See RFP for details. This is a multi-year RFP through to the RFP. Adhere requirements under State and Local Bidding Restrictions.	3/26/26	Hiwd	email	Proposed for $332,788.65. This was the only vendor to attend the mandatory walk thru		
				No other bids rec'd		

Form 470 Response Log Spreadsheet

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Vendor Selection – if there is a formal RFP

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Evaluating Bids: Sample Bid Evaluation Matrix

- Evaluate your bids using a matrix, filled in with your chosen factors and point values.

Factor	Points Available	Vendor 1	Vendor 2	Vendor 3
Price of eligible equipment and services	50	15	50	35
Prior experience with vendor	20	20	0	20
Service provider bonded	20	7	13	20
Local or in-state vendor	10	10	8	7
Total	100	52	71	82

Result: Vendor #3 wins. Note that this may not be the lowest cost vendor.

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How to Construct a Bid Evaluation (USAC Website)

Sample Bid Eval

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Vendor Selection – Do You Need a Contract?

- YES – for Category 1 FRNs that are not Tariff or MTM
- YES – for all Category 2 FRNs
- Applicants must have a signed contract or ***other legally binding agreement*** in place prior to submitting their FCC Forms 471 to USAC.
- Contracts can cover more than one year or contain extensions, but applicant must have indicated these options in the Form 470

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Contracts must be entered into EPC prior to 471

- Gather all information on your contract or have a soft copy on file
- Enter via Portal
- Contracts can be corrected only up to the point of submission – no changes after that

Signed Contract CIRBN 2026

Sample E-Rate Contract 2027

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E-Rate Process – Case Study

- Draft bid results into Project Tracking Spreadsheet
- You will need this information for the Form 471
- For each FRN you should have…
  - Service Provider and SPIN
  - Description, Quantity and Unit Cost (Cat1 and Cat2)
  - Total Monthly and/or Total One-Time Costs
  - Form 470 Reference if needed (470's are pre-loaded)
  - Contract Reference if needed (Contracts are pre-loaded)
  - Recipients of Service and Cost Allocation if needed

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Applying for E-Rate Form 471



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Requesting Funding

FCC Form 471

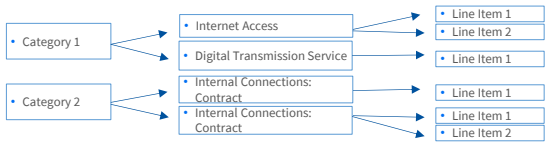
- File one per category of service

Funding Request

- Add one per service type, service provider, FCC Form 470, contract/service agreement
- Provides summary information
- Each request is identified by an ID number called a Funding Request Number (FRN)

FRN Line Item

- Add one or more per FRN
- Provides details about the individual services or products listed on the funding request



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E-Rate Form 471 – What will you need

- EPC access
- Entity and Discount data (already entered)
- Contract information (already entered)
- Funding Request data (from Project Tracking Spreadsheet)
  - Manuf / Make / Model
  - Unit Cost / Quantity and Cost Allocation (if required)
  - *Recipients of Services – only if needed internally*
- Certification authority

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E-Rate Form 471

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Requesting Funding: Helpful Reminders

- The category of service and service type for an FRN must match the category of service and service type that appeared on the FCC Form 470.
- Separate your taxes and fees into a separate FRN line item.
- If you are purchasing a multiple of something, remember to list the quantity and the unit cost, and do not bundle all costs under a quantity of one.

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E-Rate Form 471

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Eligible Equipment or Services: Key Reminders

- Equipment and services fall into a particular **Category of Service.**
- Commitments for different categories of service can be for different term lengths.
  - Internal Connections – **All years** of the contract can be billed in a single funding year
    - e.g., For a 3-year contract for 100% eligible Internal Connections equipment or services at a pre-discounted amount of $12,000, the full amount of $12,000 could be entered into a single FRN for that funding year.
  - BMIC – Only the **current year** of service can be included in a single funding year and multi-year contract amounts must be prorated.
    - e.g., For a 3-year contract for 100% eligible BMIC services at a total pre-discounted amount of $12,000, the FRN could only request a single year of expenses, or $4,000, in a single funding year. BMIC services can only be invoiced after they are actually provided/performed.

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E-Rate Form 471

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Eligible Equipment or Services: Key Reminders

- **E-Rate Eligibility:** Equipment or services may be partially eligible under E-Rate depending on the nature of the services and the Eligible Services List (ESL) for a particular year.
- **Applicants are responsible for determining before filing FCC Form 471:**
  1. Total Costs, and
  2. Ineligible portions

How To Determine

Contact the manufacturer or Customer Service Center (CSC) to determine a particular equipment item or service's eligibility before submitting your FCC Form 471 to:

1. Determine eligibility under E-Rate, and
2. Confirm the category of service for that eligibility.

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E-Rate – Remove Ineligible Costs

Vendor Cost Allocation Links: Some manufacturers have websites to help applicants determine if the products they're listed on their Form 471s are E-rate eligible, partially eligible, or 0% eligible.

* Cisco/Meraki - https://www.ciscoerate.com/ProductEligibility/
* Fortinet - http://erateproviderservices.com/fortinet-home/product-eligibility/
* HP Aruba - https://www.arubanetworks.com/eratetool/
* Juniper - https://www.juniper.net/assets/us/en/local/pdf/faqs/9030313-en.pdf
* Palo Alto - https://www.paloaltonetworks.com/content/dam/pan/en_US/assets/pdf/technology-solutions-briefs/panw-e-rate-eligibility.pdf
* Sophos - http://erateproviderservices.com/sophos-home/product-eligibility/

See link in your handouts: Manufacturers' Eligibility Percentages

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E-Rate Form 471 – Online



OMB 3060-0806
FCC Form 471

Approval by OMB
December 2018

Description of Services Ordered and Certification Form 471

Universal Service Administrative Co.

FCC Form 471

Application Information

Nickname	MHS 471 02 Cat2 2026	Application Number	261008698
Funding Year	2026	Category of Service	Category 2

Billed Entity

MAHOMET-SEYMOUR C U SCH DIST 3
1301 S Bulldog Dr MAHOMET IL 61853
217-586-4415
jlynn@ms.k12.il.us

Contact Information

Kyle Williams
217-586-2161
kwilliams@ms.k12.il.us

Billed Entity Number	136287
FCC Registration Number	0011915816
Applicant Type	School District

Example Form 471

Form 471 Online

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E-Rate Form 471 – after you certify

- Update Project Tracking Spreadsheet with FRN info
- Review all documentation in E-Rate Binder
- Check all quantities and dollar amounts
- If you made a mistake, you should file a RAL Modification request in EPC as soon as possible (under Form 471/Related Actions/RAL Modification)
- Prepare for PIA review

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PIA Review – What is it ?

Forms 471 are reviewed by Program Integrity Assurance (PIA) for compliance with program rules concerning areas such as:

- Competitive bidding process
- Contracts
- Discount Calculation
- Sufficient Budget
- Establishing Form 470
- Cost Effectiveness
- Duplicative Services (Two Internet Lines)

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PIA Review ➔ Review Inquiries

Outreach – Initial Review - Commitment

- Initial Reviewer should send you an email pointing you to your EPC portal for responses
- Some Form 471 applications see Selective Review (SRIR)
- Some Form 471s see Special Compliance Review (SCRIR)
- All review documents between applicant and SLD are thru EPC portal – but you can email or call the reviewer
- Log all activity to Project Tracking Spreadsheet
  - *Hint – use the SLD Call Log tab…60 day rule*
  - *SLD may change reviewers on you!!*

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PIA Review – Corrections Allowed

Clerical Corrections

Examples:

- Entered the incorrect amount (i.e., data entered $100 instead of $1,000)
- Omitted an entity from the Block 4
- Provided the incorrect Form 470 number on the Form 471
- Selected the wrong category of service
- Submitted an unsigned contract to PIA
- Omitted an FRN
- ***YOU ARE ALLOWED TO CORRECT ERRORS – BUT NOT TO CHANGE YOUR MIND***

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E-Rate Approval & Acceptance!

- You will receive an FCDL (Funding Commitment Decision Letter) for each Form 471 that you submit
  - You will receive email from SLD pointing you to EPC
  - FCDL is in the NEWS feed of EPC – or search 'Notifications' from Landing Page
  - Shows status of individual funding requests in downloadable .csv file
- *If this is for Cat2 you should download the Form 471 Detailed Report from OPEN DATA that shows CURRENT details and approved amounts.*
- *Many times the equipment that you are approved for will be different that the equipment that you applied for*
- *Save this as your documentation for equipment inventory.*

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E-Rate Approval & Acceptance

ALWAYS Appeal a decision you don't agree with

Call BTU Hotline for assistance

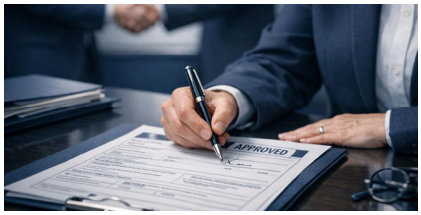
866-372-8302

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Accepting E-Rate Funds

Form 486



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E-Rate Form 486

- Notifies USAC that services have started and invoices can be paid
- Verifies / Modifies Service Start Date
  - *Start date cannot be prior to 7/1 of the Funding Year or 486 will go into 'Review'*
- Certifies that CIPA is in force (if required) and meets requirements.
- Be careful - Service Providers can consider this as "permission to invoice" and USAC will not inform you.

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E-Rate Form 486 Deadline

- Form 486 must be filed no later than
  - 120 days after the Service Start Date or
  - 120 days after the date of the FCDL

  whichever is later.
- If the Form 486 is late, the date 120 days before the Form 486 online filing or postmark date will become the start date for discounted services and funding may be reduced. *(i.e. they take back the money one month at a time for each month you are late).*

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E-Rate Implementation Deadlines

Service delivery deadlines

- Recurring Services (June 30)
- Non-recurring Services (September 30)

For Category 2 - you can request extensions (Form 500) but your request must be filed before current deadline.

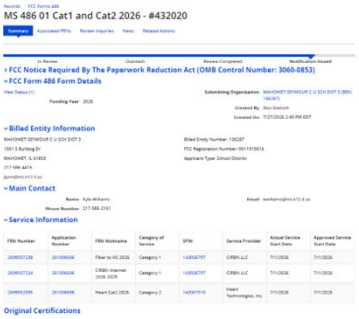
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Form 486

The Easy Form

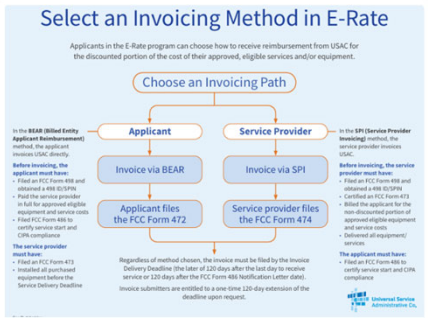


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EPC Portal – 486

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BEAR Process – Form 498

You need:

- Federal Employer Identification Number (FEIN/TaxID)
- DUNS Number
- FCC Registration Number (FRN)
- SAM/gov UEI (Unique Entity Identifier)
- Banking information
  - Bank Name
  - Routing Number
  - Acct Number

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DUNS Lookup Tool…

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BEAR Process – Form 498



- Click on Organization Name
- Click on Related Actions

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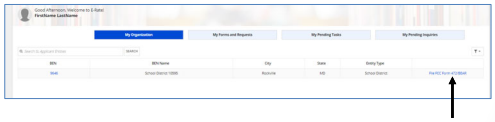
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BEAR Process

- Click on the checkerboard
- Then click on "EPC Invoice"





Click on "File FCC Form 472

BEAR in EPC

BEAR Training Videos

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E-Rate Form 500 – *it's only five questions*

- Change FRN Start Date
- Contract Extensions
- FRN Extensions – Cat2 time to complete work
- *Change Invoice Method (BEAR vs SPI) - New*
- FRN Reductions/Cancellations
  - Cat1 – returns funds to overall SLD Budget
  - Cat2 – returns funds to your Cat2 Budget
- Form is online in EPC – takes less than 5 mins

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Record Keeping – your school's E-Rate History

- Form 471 Funding Tools and Open Data
  - Form 471 Summary Report – "Funding Tools - FRN Status Tool" – shows high level details on each FRN by Funding Year by BEN
  - Open Datasets – contain information on all details of Forms 470, 471 and 472 and 474 (BEARs and SPIs). "USAC Open Datasets"
  - ***Open Datasets have both Original and Current data for each FRN. You want Current = actual, approved data (after PIA).***

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Form 471 Summary Report - by BEN by Year

Funding Year	Application Number	Funding Request Number	Service Provider Name	FRN Total Pre-Discount Costs	Disc %	Funding Commitment Request	Last Date to Invoice	Invoicing Mode	Total Disbursement Amount	Status
2026	261008696	2699037234	CIRBN LLC	$ 12,954.72	60%	$ 7,772.83	10/28/27	BEAR		Approved
2026	261008696	2699037238	CIRBN LLC	$ 9,000.00	60%	$ 5,400.00	10/28/27	BEAR		Approved
Total Cat1				**$ 21,954.72**		**$ 13,172.83**			$ -	
2026	261008698	2699052095	Heart Technologies, Ir	$ 332,788.65	60%	$ 199,673.19	01/28/28	SPI		Approved
Total Cat2				**$ 332,788.65**		**$ 199,673.19**			$ -	
Total Funding Year				**$ 354,743.37**		**$ 212,846.02**			$ -	
2025	251004820	2599004312	CIRBN LLC	$ 13,636.56	60%	$ 8,181.94	10/28/26	BEAR		BEAR Cert 81406
2025	251004820	2599004317	CIRBN LLC	$ 9,000.00	60%	$ 5,400.00	10/28/26	BEAR		BEAR Cert 81406
2025	251006026	2599021291	CDW Government LLC	$ 3,708.00	60%	$ -		NOT SET		Denied Not Eligible
Total Cat1				**$ 26,344.56**		**$ 13,581.94**			$ -	
Total Funding Year				**$ 26,344.56**		**$ 13,581.94**			$ -	
2024	241004930	2499004569	CIRBN LLC	$ 13,636.56	60%	$ 8,181.94	10/28/25	BEAR	$ 8,181.94	Complete
2024	241004930	2499004574	CIRBN LLC	$ 9,000.00	60%	$ 5,400.00	10/28/25	BEAR	$ 5,400.00	Complete
2024	241004947	2499035866	Kajeet, Inc.	$ 15,999.20	60%	$ 9,599.52	01/28/26	SPI	$ 5,071.08	Complete
Total Cat1				**$ 38,635.76**		**$ 23,181.46**			**$ 18,653.02**	
Total Funding Year				**$ 38,635.76**		**$ 23,181.46**			**$ 18,653.02**	
2023	231001693	2399000739	CIRBN LLC	$ 13,636.56	60%	$ 8,181.94	10/28/24	BEAR	$ 8,181.94	Complete
2023	231001693	2399000746	CIRBN LLC	$ 9,000.00	60%	$ 5,400.00	10/28/24	BEAR	$ 5,400.00	Complete
Total Cat1				**$ 22,636.56**		**$ 13,581.94**			**$ 13,581.94**	
2023	231001764	2399000803	Heart Technologies, Ir	$ 110,176.03	60%	$ 66,105.62	01/28/25	BEAR	$ 66,105.62	Complete
2023	231001764	2399000825	Heart Technologies, Ir	$ 430,568.62	60%	$ 258,341.17	01/28/25	BEAR	$ 258,341.17	Complete
Total Cat2				**$ 540,744.65**		**$ 324,446.79**			**$ 324,446.79**	
Total Funding Year				**$ 563,381.21**		**$ 338,028.73**			**$ 338,028.73**	

SLD Funding History MS 08-17-26

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Form 471 Line-Item Report

FRN Line Item Number	Product Type	Make	Equipment Model	FRN Line One-Time Eligible Unit	FRN Line One-Time Quantity	FRN Line Total Eligible Cost
2699052095.001	Cabling	Panduit	Prysmian Group CAT6 Cable, ple	$ 0.32	600	$ 192.00
2699052095.002	Access Point	Ruckus Wireless	Ruckus R670	$ 664.27	48	$ 31,884.96
2699052095.003	Access Point	Ruckus Wireless	Ruckus T670sn	$1,263.48	2	$ 2,526.96
2699052095.034	Installation, Activ	Meraki	Config and Test	$ 125.00	15	$ 1,875.00
2699052095.035	Installation, Activ	Meraki	Installation	$ 100.00	10	$ 1,000.00
2699052095.036	Cabling	Panduit	Panduit CAT6 Jack module, mini	$ 9.14	4	$ 36.56
2699052095.037	Connectors	Panduit	Panduit Surface Mount Box, 1 Po	$ 3.34	2	$ 6.68
2699052095.038	Installation, Activ	Other	Labor	$ 105.00	8	$ 840.00
2699052095.039	Cabling	Panduit	Panduit CAT6 Jack module, mini	$ 9.14	18	$ 164.52
2699052095.040	Connectors	Panduit	Panduit Surface Mount Box, 1 Po	$ 3.34	9	$ 30.06
2699052095.041	Installation, Activ	Other	Labor	$ 105.00	30	$ 3,150.00
2699052095.042	Cabling	Panduit	Panduit CAT6 Jack module, mini	$ 9.14	16	$ 146.24
2699052095.043	Connectors	Panduit	Panduit Surface Mount Box, 1 Po	$ 3.34	8	$ 26.72
2699052095.044	Installation, Activ	Other	Labor	$ 105.00	26	$ 2,730.00
2699052095.045	Cabling	Panduit	Panduit CAT6 Jack module, mini	$ 9.14	14	$ 127.96
2699052095.046	Connectors	Panduit	Panduit Surface Mount Box, 1 Po	$ 3.34	7	$ 23.38
2699052095.047	Installation, Activ	Other	Labor	$ 105.00	24	$ 2,520.00
						$332,788.65

Mahomet Line-Item Report 2026.xlsx

E-Rate Request for Discount on Services: FRN Line Items (FCC Form 471 and Related Information)

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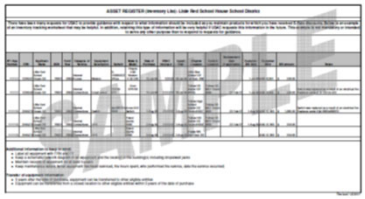
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Category 2 Record Keeping

- You must retain records of all equipment and services including the location, serial number, date etc.
  - Make up your own tool or use SLD example:

Asset Inventory samples-checklist-inventory-list from USAC



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Service Substitutions

- Use if you change (buy) *anything* that varies from what you described on your 471 & Item 21
- No FORM, just follow instructions in EPC
- *Check your Category 2 projects for changes*
- *Vendors may not be paid for equipment or services that do not match your Form 471 detail*
- *The downloaded Form 471 Detailed Report shows the specific equipment that USAC has approved.*

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SPIN (Service Provider ID Number) Changes

- CORRECTIVE changes will be approved (correct errors, mergers, acquisitions etc.)
- OPERATIONAL changes are usually not approved unless the original provider goes out of business
- Usually approved (or denied) in a few weeks
- Vendors will be notified
- File Online in EPC

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Split FRN – if cutover of Cat1 is delayed…

SLD will not pay for duplicative services

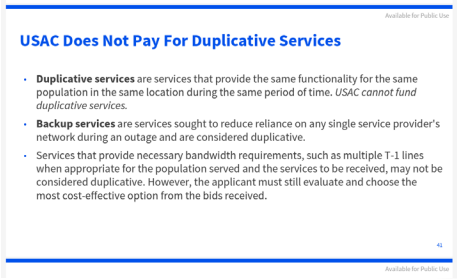
- If your new Internet provider was supposed to start on July 1 but didn't cutover until Aug 1…
  - Then instead of 12 mos of new provider funding
    - You need 11 mos of new provider funding
    - You need 1 month of old provider funding
- Open a customer service case to request a SPLIT FRN to re-allocate funds – call BTU for assistance

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Dual Internet Lines…



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Record Retention – *"if it isn't written down it didn't happen"*

- Setup an electronic ~~and paper~~ file for each funding year
- Email yourself and retain all emails
- Make a spreadsheet across years
- Monitor at least monthly
- Build an E-Rate Binder

Must Retain for 10 YEARS after end of svcs

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Audit and Assurance Division (AAD) Overview

PQA	SCAP	BCAP
Determines improper payment rates for USF programs	Assesses compliance with FCC Rules as it relates to national security threats to the communications supply chain	Assesses compliance with FCC Rules for USF programs
Evaluates the accuracy of data submitted for USF purposes and USAC's internal disbursement processes (a high-level review)	Evaluates whether program participants have used USF funds and federal subsidies to purchase any equipment or services provided or manufactured by Covered Companies.	Evaluates the accuracy of data submitted for USF purposes (a detailed review)
Identifies overpayments that must be recaptured	Identifies, in consultation with the FCC, what corrective action is appropriate	Identifies correct contribution obligations (for contributor audits)/overpayments that must be recaptured (for beneficiary audits)
Prompts other corrective actions to decrease improper payment rates	Initiates other corrective actions to increase compliance	Initiates other corrective actions to increase compliance
Deters waste, fraud and abuse		
Identifies FCC Rules that may require the attention of USAC or FCC management		

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Audit/Assessment Process

Initial Document Requests

- PQA -https://www.usac.org/wp-content/uploads/e-rate/documents/SL-Documents.pdf
- SCAP -https://www.usac.org/wp-content/uploads/about/documents/pdf/audit/Supply-Chain-Audit-Checklist.pdf
- BCAP -https://www.usac.org/wp-content/uploads/e-rate/documents/resources/e-rate-program-list-of-documents-to-retain.pdf

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Final Tips

- Start early
- Set up / update your EPC
- Document everything
- Email yourself to memorialize
- Build and retain an "E-Rate Binder" (10 years)
- Plan for an audit

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471 Filing Window FY 2027

- **opens at noon (EST) on ????**
- **closes at 11:59pm (EST) on ????**
- ***LAST DAY FOR Form 470 is ????***



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Kansas Resources

Kansas Department of Education
http://e-rateks.ksde.gov/

Email to erate@ksde.gov

Jenni Marlatt
Public Service Administrator
Kansas K-12 E-Rate Coordinator
Information Technology
(785) 296-7931
jmarlatt@ksde.gov
www.ksde.gov
Kansas State Department of Education
LANDON STATE OFFICE BUILDING
900 SW JACKSON STREET, SUITE 301
TOPEKA, KS 66612

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More Resources

- **Funds for Learning:**
- http://www.fundsforlearning.com



- **E-Rate Central:**
- https://e-ratecentral.com/



- **SLD Home Page:**
- https://www.usac.org/e-rate/



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Information & Assistance
BTU Kansas E-Rate Support Hotline

866-372-8302

Our Goal: Answer all questions – escalate or provide references and contacts as required.

Resources include:

- ***SLD / FCC and affiliated agencies & hotlines***
- ***KS Dept of Education***

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Information & Assistance
BTU Kansas E-Rate Support Hotline

We Can Provide Advice on:

- SLD forms 470, 471, 486, 472, 500
- Eligibility of goods, services and locations
- Strategy for writing an appeal
- SPIN Change, Service Subs, Invoice Extensions

We Cannot:

- Prepare, complete or submit FCC forms
- Act on behalf of an entity

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Information & Assistance

BTU Consulting, LLC

Toll Free Support Hotline – 866-372-8302

Email to:

Lori Thompson: lori@btu-consultants.com

Valerie Thompson: valerie@btu-consultants.com

Don Dietrich's email: ddietrich@e-rateprofessionals.com

Don Dietrich's Cell Phone: 314-378-1667

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Questions ?



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